

ALTA SIERRA SKI RESORT & TERRAIN PARK

GROUP SALES GUIDELINES

GUIDELINES MUST BE READ, SIGNED & RECEIVED BY GROUP SALES (via FAX, MAIL OR E-MAIL) AT LEAST 96 HOURS (4 days) BEFORE YOUR SCHEDULED TRIP DATE. FOR PREPAYS, GUIDELINES ARE DUE 2 WEEKS BEFORE TRIP DATE

- 1) To qualify for group rates, your group must have a minimum of 20 people buying a lift ticket. You will receive 1 free adult ticket for every 20 purchased (21st free). The complimentary lift ticket must be used on the day of your scheduled trip date.
- 2) Reservations are required. Reservations will be taken on a first-come, first-serve basis. If any part of your reservation changes, you must notify Group Sales of the changes as soon as possible.
- 3) Group Sales Worksheet and Guidelines (this sheet) must be completed and received by the Group Sales office at least 96 hours (4 days) before your scheduled trip date. If you are prepaying your package, the Worksheet and Guidelines must be received by Group Sales 2 weeks (14 days) before your trip date. Failing to do so will cancel your reservation.
- 4) As the group leader, you are responsible for coordinating the trip. This includes, but is not limited to: giving all pertinent information to your members (age requirements, prices, etc.), accumulating orders (tickets, rentals, lessons, etc.) collecting all money, arranging 1 payment for the whole group (cash, credit card, money order), distributing all articles (tickets, rental forms, lesson cards, etc.) to the correct members, and being available to your members. We advise assigning a location as a meeting place to go if anyone encounters a problem. Then after every other run, the leader will check that area for members. The group leader is the only person allowed to make changes or adjustments to the order. If additional articles need to be purchased or articles need to be returned; the group leader (only) may make the transaction at the Group Sales window.
- 5) All leaders are required to check-in at the Group Sales window on all scheduled trip dates (even prepays). Please have your order organized before you arrive at the window. How well you are organized will determine the length of the check-in. After you have handed out the articles to your members, we ask that you group the people who are renting skis and, separately, group the people who are renting snowboards. Once that is achieved, Group Sales will call on a rental escort who will show and explain how to fill out the rental forms, escort you to the designated rental shop through a special back door and assist in retrieving your equipment.
- 6) All tickets, rentals, lessons vouchers, etc. are only good on the day they were purchased. Prepaid packages are coded with the scheduled trip date and are only good on that date. If rescheduling is needed, call the Group Sales office as soon as possible.
- 7) Snowboard rentals require a \$300 credit card deposit. A maximum of \$1,000 will be the deposit for groups with more than 3 snowboard rentals. The deposit is made with 1 credit card. The credit card is not charged but imprinted in case a board is not returned. If a board is not returned the credit card will then be charged. Please do not leave any equipment unattended.
- 8) All lessons given in the Ski & Snowboard School are for ages 6 and older. This includes group lessons & private. If anyone under the age of 6 they must have a private lesson. Please see the group rate sheet for prices. Plan on arriving to the appropriate school 15 minutes before the schedule lesson time. Snow play is not allowed at Alta Sierra Ski Resort & Terrain Park. This includes the use of sleds, inner tubes, saucers, etc. Skis and snowboards are the only equipment allowed on the mountain. This is enforced for safety reasons. All snow on Alta Sierra Ski Resort & Terrain Park property is maintained for skiers and snowboarders who are guest of the resort only. Anybody who is caught snow playing will be escorted of the mountain. Please advise your group members of this.

I have read and agree to the above terms.

Printer Group Leader Name: _____

Group Leader's Signature (Required): _____